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Mr. Tomasz Nowak
HR Manager
Travel Adventure Ltd.

Dear Mr. Nowak,

I'm writing in regards to your current Specialist for Tourism opening stated on the website of ABK WSOTiH, I would like to submit my candidature for this position. I'm strongly convinced that my former experience will be great value for your organization.

My one year experience at by travel agency gave me a very strong management in tourism and high quality customer service tourism skills. I was doing my best to achieve my employers targets and priorities at the highest level. Trainings expanded my knowledge, which I can successfully use working in the travel agency. I assure that the quality and efficiency of my service are still rising up.

I believe that my experience and qualities such as resistance to stress, kindness, commitment, contact making skills help me at work in the above position. Moreover full flexibility and mobility will allow me to often trips.

The career continuation in the tourism industry, would give me the opportunity of development of my professional ambitions.

I should be grateful for enabling me to present my candidature during direct conversation.

Sincerely

Jan Kowalski